



Dear Parents/Carer

After School/Breakfast Club provision

Please can you confirm below the days that you require after school and/or breakfast club provision for your child/ren.

Yours sincerely

Ms Ginn

Administrative Assistant

Breakfast/After School Club

Name of child/ren _____

I require provision for:

Session	Everyday	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast						
Full						
Half						

I adhere to the payment terms below-

Pricing Policy- All payments must be made in advance of the session(s) booked

Club	Times	Price
Breakfast	07.30-08.50	£ 4.00
After school	Half session 15.30-16.30	£ 5.50
	Full Session 15.30- 18.00	£ 10.50

** This includes access to all staffed facilities, craft materials, food and drink*

Late pick up - In the case of the late pick-up of children we reserve the right to charge an extra fee of £2.00 for every 5 minutes or part thereof. This is to cover staff overtime costs that we incur and to deter late pick-up.

Absence - We understand that unforeseen circumstances can lead to absences. However, we will charge a full fee for any unplanned absences if the session is not cancelled 24hrs in advance. There will be no charge for absence due to illness

Signed: _____

Date: _____



Headteacher: Mrs. F. Wyeth
Court Drove, Overton, Basingstoke, Hampshire, RG25 3ES
Telephone: 01256 770249 - Fax: 01256 773052

